

REGION 6 LEPC Update



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Local Government Reimbursement Program

This issue of the Region 6 LEPC Update will focus on EPA's Local Government Reimbursement Program.

Since its inception in 1986, the LGR program has been helping local governments like yours cover the costs of emergency responses. Over a decade, EPA has been working closely with hundreds of local governments to make the LGR program an easy and reliable source of funding.

Just ask anyone who has participated in the program.

With more than three million dollars awarded by EPA so far, the LGR program has proven to be a valuable financial resource for local governments.

So the next time you have a hazardous substance emergency, remember the LGR program.

Faithfully yours
Steve / Angie



Region 6 LEPC Coordinators



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Local Government Reimbursement Program

General Information

The Local Governments Reimbursement Program provides federal funds to local governments for costs related to temporary emergency measures conducted in response to releases or threatened releases of hazardous substances.



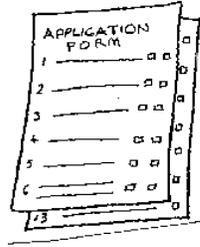
The program serves as a "safety net" to provide supplemental funding to local governments that do not have funds available to pay for these response actions.

Eligible local governments may submit applications to EPA for reimbursement of up to \$25,000 per incident.

On February 18, 1998, EPA published a new LGR regulation that simplifies and streamlines the process for applicants.

EPA has designed the reimbursement process to be very straightforward.

Local governments obtain and complete a simple LGR application form, that requires a local government to provide basic information about the incident, document its response costs by attaching copies of receipts, and certify that certain program requirements have been met.



An applicant may receive a reimbursement check from the federal government in as little as three months after EPA receives the application.



Local governments can take action today to help ensure that they are eligible to participate in the LGR program in the future.

EPA's LGR Program is just a telephone call away.

If you have any questions about the LGR program and how it works, you can call the LGR HelpLine at 800-431-9209 or e-mail us at lgr.epa@epamail.epa.gov.



PLEASE MAIL COMPLETED APPLICATIONS TO:

US Environmental Protection Agency
Local Governments Reimbursement (LGR) Program
Attn. Lisa Boynton
1200 Pennsylvania Avenue
Mail Code 5104-A
Washington, DC 20460



We highly recommend that you send your applications through the U.S. Postal Service 1st class, unregistered. Any other methods of delivery will delay receipt of your application by EPA.

Local Government Reimbursement Program

Eligibility

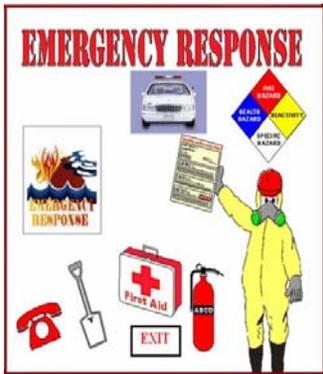
To be eligible for the LGR program, your local government must meet the following requirements:

The applicant must be a general purpose unit of local government. Local governments that are eligible to receive reimbursement under the LGR program include any general purpose unit of local government, such as a county, parish, city, town, township, and municipality.

Federally-recognized Indian Tribes are also eligible for reimbursement under the LGR program.

States are not eligible for reimbursement under the LGR program. States may not request reimbursement on the behalf of a local government or a federally-recognized Indian Tribe within the state.

The applicant must have legal jurisdiction over the site where the incident occurred. Only one request for reimbursement will be accepted for each eligible incident.



When more than one local government has participated in such a response, the local government that has legal jurisdiction over the site where the incident occurred must submit the application.

The application can be made on behalf of ALL participating local governments.

If more than one local government or agency has jurisdiction over the site, then the respondents must determine which single government or agency will submit the reimbursement request.

Reimbursement cannot be made to a responsible party. If the local government applying for reimbursement is also the responsible party, the application will be denied.

Responsible parties are liable for response cost regardless of whether or not they are a local government.



Substances released or threatened to be released must be designated as hazardous under CERCLA.

Incidents involving petroleum products including petroleum, natural gas, crude oil, or any other specified fractions thereof

that are not specifically designated as CERCLA hazardous substances do not qualify under this program.

Some mixed waste may be allowable.

Under CERCLA, potentially responsible parties are liable for cleanup costs, under the LGR program if a local government might be the responsible party, they would not be eligible for reimbursement.

MAINTAIN YOUR ELIGIBILITY

To ensure that the local government is best prepared to meet application requirements once an emergency response occurs, the local government should consider:

Assigning an LGR Contact.

Identify a person to coordinate the reimbursement process.

This person will be responsible for meeting the program's requirements throughout the response and the application process.



Learning the Program.

Before an incident occurs, obtain a copy of the LGR application package, which includes a copy of the application and a copy of the LGR regulations.

Have the application on hand and be familiar with its contents in order to facilitate the application process.

Local Government Reimbursement Program

Requirements

Once a local government has decided to apply for reimbursement, there are a number of basic requirements that must be met to comply with the regulations of the LGR program.

When completing the LGR application, local governments should pay special attention to the following requirements to facilitate the reimbursement process:



Reimbursement cannot supplant local funds normally provided for a response.

In other words, if a local government budgets for emergency response activities, it must draw from this budget to pay for the cost of a response.

However, if a local government's funds have been depleted, then it may be eligible for reimbursement under EPA's LGR program.

In addition, other items that may not be budgeted for (e.g., overtime pay, unanticipated materials and supplies) may also be reimbursable under the LGR program.

Cost recovery must be pursued prior to applying for reimbursement.

The applicant must complete the Cost Recovery Summary Table, included in the application, to document the background and current status of cost recovery efforts.



It should be clear that all available sources of cost recovery (i.e., responsible parties and their insurance, the state, and local government insurance) have been pursued.

Although not required, it is recommended that a copy of all related correspondence also be included in the application to document the applicant's cost recovery efforts.

Potential cost recovery sources should be given a minimum of 60 days to respond before an LGR application is filed.

By signing on the last page of the application, a local government is certifying that cost recovery was pursued.



Detailed cost documentation must be submitted with the application.

The applicant must complete the detailed Cost Breakdown Table, included in the application.



"Quick, hand me the timesheet!"

All costs for which reimbursement is being requested must be listed and supporting documentation (e.g., invoices, sales receipts, time sheets, or rental agreements) must be attached.

(Please note: Costs incurred for long-term remedial measures do not qualify under the LGR program.)

Reimbursement is made only for temporary emergency measures conducted in response to hazardous substance releases, or threatened releases.)

The application must be signed by the local government's highest ranking official.

Examples of the highest ranking official include: Mayor, City Manager, Board of Commissioners Chair, County Judge, or head of a federally recognized Indian Tribe.



In instances where the highest ranking local official is unable to sign the application form, a letter of delegation along with the application that authorizes a delegate to sign the application on his or her behalf, must be submitted.

Applications must be submitted to EPA within one year of the "date of response completion" of the response.

For the LGR program, the date of completion is the date when all field work has been completed and all project deliverables (e.g., lab results, technical expert reports, or invoices) have been received by the local government.

(The date of completion is not determined by cost recovery efforts, which can continue after an application for reimbursement is submitted.)



In general, a local government should allow at least 60 days for each potential source of reimbursement to respond to a request for repayment before submitting an application to LGR.

EPA will consider late applications on a case-by-case basis.

Local Government Reimbursement Program

Frequently Asked Questions

All costs for which a local government is seeking reimbursement must be consistent with CERCLA, the National Oil and Hazardous Substances Pollution Contingency Plan (NCP), and Federal cost principles outlined by the Office of Management and Budget.

What costs are reimbursable under the LGR program?

In general, EPA will consider reimbursement for costs of such items as disposable materials and supplies purchased during a specific response; rental or leasing of equipment used for a specific response; special technical services and laboratory costs; services and supplies purchased for a specific evacuation; and payment of unbudgeted wages for employees responding to the specific incident (for example, overtime pay for response personnel).



However, reimbursement must not supplant local government funds normally provided for emergency response. All applications must include appropriate cost documentation such as invoices, sales receipts, leasing agreements, or time sheets.

In addition, it is essential that applications certify their attempts to recover costs from the potentially responsible party, the state, and local government insurance.

Who is eligible for reimbursement under the LGR program?



If you are the governing body of a county, parish, municipality, city, town, township, Federally-recognized Indian tribe or general purpose unit of local government, you are eligible for reimbursement. Special purpose units of local government are not eligible under the LGR program.

Yes, you can, however, the applicant must submit all associated necessary information and cost documentation for each incident.

Can I include more than one incident on a single application?

In addition, the incidents should be closely related by type (i.e., 10 anthrax calls in one day) and in around the same time period.

Also the cap for each application is \$25,000 even if you submit more than one incident in an application. You are only eligible for a total reimbursement of \$25,000.



Our suggestion is that you submit a separate application for each incident to simplify the review process and maximize your eligible response costs.

How will reimbursement requests be evaluated?



EPA will ensure that the costs for which reimbursement is being sought are allowable and documented, do not supplant local funds normally provided for emergency response, and that all other possible sources of reimbursement have been exhausted.

During the review cycle, the applicant may be contacted to supply additional information or to clarify information in the application.

Based on EPA's evaluation of the application, a request may be reimbursed (in whole or in part), denied, or held over for reconsideration in instances where funding is limited or currently unavailable.

Local Government Reimbursement Program

Frequently Asked Questions

No. Under the LGR regulation, reimbursement is limited to one request per incident, even when multiple government entities respond to the incident.

The local government with legal jurisdiction over the site of the incident must submit one application on behalf of all local governments that responded to the incident.

In the event that two applications are submitted for the same incident, EPA will accept only the application from the local government with legal jurisdiction.

Can more than one application for reimbursement be submitted to EPA for the same incident?

In some cases two local governments with legal jurisdiction (e.g., a city and a county) may attempt to submit an application for reimbursement.

In these cases, EPA will either return both applications with an explanation or, if one has already been awarded, the second application will be denied.

This requirement ensures that EPA does not reimburse more than \$25,000 per response, and does not reimburse local governments more than once.

To avoid this situation, EPA strongly encourages local governments, or agencies within the same local government, to coordinate with each other when seeking reimbursement under the LGR program.

This will help local governments obtain the maximum amount of reimbursement funds, particularly in cases where the combined total of reimbursement requests is less than \$25,000.



Is there a cap on the amount of reimbursement?



The law limits the amount of reimbursement available to local governments to \$25,000 per incident. Furthermore, the law limits the total amount of reimbursement funds that EPA can award in a given year.

In the event that the amount of funds available for reimbursement becomes limited (e.g., due to increased participation in the program), EPA would prioritize reimbursements according to the financial burden that an incident places on each local government, as specified in the LGR Federal Regulation (40 CFR Part 310).

Will I be notified if my application has been received?

Yes. You should receive a confirmation postcard within one month of the receipt of your application.

If you have submitted an application and have not received a postcard in the allotted time, please call the LGR HelpLine at (800) 431-9209 to check the status.



How can I check the status of my application?

You can check the status of your application by calling the LGR HelpLine at (800) 431-9209 and identifying your local government, the incident type, and the date on which the response occurred.

Local Government Reimbursement Program

Frequently Asked Questions

What is the expected time frame for reimbursement?



Reimbursement may come within three to six months after EPA receives an application.

Some complete applications are processed even faster. If an application is not complete, EPA will contact the applicant to receive the necessary information.

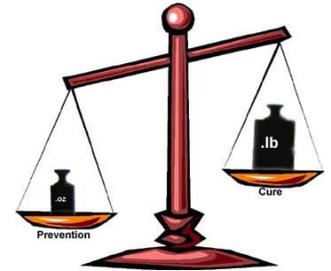
This process may add additional time to the application process.

To ensure your application is complete, please call to the HelpLine to expedite review and possible reimbursement.

Once EPA reviews an application and determines that it is complete and complies with all of the regulatory requirements, EPA calculates the applicant's financial burden.

A local government's financial burden is determined by comparing the eligible response costs to the locality's aggregate income (i.e., the per capita income of the locality multiplied by the locality's population).

The purpose of this requirement is to provide financial relief to local governments that face significant financial burden as a result of responding to a hazardous substance incident.



How does EPA prioritize reimbursement requests?

In the event that the amount of funds available for reimbursement becomes limited, the financial burden formula gives priority to those local governments for which the response costs create the greatest financial burden.

Because the funding ceiling for the LGR program has never been reached in a given year, EPA has yet to use financial burden to prioritize reimbursements and has reimbursed all eligible applications to date.



If reimbursements for a given year exceed the total amount of funds available for that year, EPA will be required to use the financial burden calculation to prioritize reimbursements.

However, EPA may consider other financial information demonstrating a locality's financial hardship (e.g., the impact of responding to numerous hazardous substance emergencies in a short time period, the financial impact of a recent disaster, etc.).

In cases where an application is eligible for reimbursement but cannot be reimbursed due to limited funds, EPA will hold the application for up to one year and will reimburse the local government if funds become available.

Where do I send my completed application?

Please send you completed applications to:
US Environmental Protection Agency
LGR Program
Attn. Lisa Boynton
1200 Pennsylvania Ave., M.C. 5104-A
Washington, DC 20460



Local Government Reimbursement Program

State Awards

Local Government	Award Amount	Local Government	Award Amount	Local Government	Award Amount	Local Government	Award Amount
REGION 1							
Connecticut -- \$75,488.83		Massachusetts -- \$100,000.00		New Hampshire -- \$55,168.00		Rhode Island -- \$16,949.28	
Barkhamsted	\$13,913.80	Ashland	\$25,000.00	Danville	\$25,000.00	Cranston*	\$1,893.95
Bristol	\$6,434.00	Milton	\$25,000.00	Laconia City	\$5,168.00	Woonsocket*	\$15,055.33
Old Saybrook	\$3,588.53	Somerville	\$25,000.00	Manchester	\$25,000.00		
Stratford	\$25,000.00	Springfield	\$25,000.00				
Vernon*	\$26,552.50						
Vermont -- \$25,000.00							
Randolph	\$25,000.00						
REGION 2							
New Jersey -- \$6,257.25		New York -- \$306,197.17		New York -- \$306,197.17		New York -- \$306,197.17	
Camden County	\$6,257.25	Catskill	\$25,000.00	Erie County*	\$12,660.18	Niagara Falls	\$25,000.00
Maplewood	\$12,742.96	Chautauqua	\$15,229.83	Lewis County	\$3,097.75	Oneida*	\$2,579.25
		Cheektowaga	\$18,798.73	Lewis County	\$3,312.25	Ossining	\$25,000.00
		Columbia Cnty*	\$30,729.65	Marcy	\$21,859.11	Tonawanda City	\$25,000.00
		Dolgeville	\$25,000.00	Milton	\$25,000.00	Tuckahoe	\$19,961.13
		E Williston	\$15,226.33				
REGION 3							
Maryland -- \$49,222.49		Pennsylvania -- \$155,039.72		Pennsylvania -- \$155,039.72		West Virginia -- \$22,720.24	
Harford	\$25,000.00	Allegheny Cnty	\$10,180.00	Columbia Cnty*	\$3,094.96	Fayette County	\$11,055.30
Washington Cnty	\$24,222.49	Bensalem	\$25,000.00	Crawford Cnty	\$7,620.00	Parkersburg	\$443.09
		Berks Cnty	\$6,502.00	Delaware	\$25,000.00	Putnam County	\$11,221.85
		Blair	\$13,141.25	Pottstown	\$14,082.47		
		Cambria Cnty	\$3,852.00	S Whitehall	\$25,000.00		
		Chester Cnty	\$21,567.04	Tnshp			
Virginia -- \$244,083.63		Virginia -- \$244,083.63		Virginia -- \$244,083.63		Virginia -- \$244,083.63	
Arlington Cnty*	\$23,387.23	Front Royal	\$595.72	Norfolk*	\$79,201.77	Roanoke County	\$19,498.83
Chesterfield	\$5,416.92	Hanover Cnty*	\$31,768.81	P. William Cnty	\$20,352.77	Warren County	\$8,606.41
Fauquier Cnty	\$25,000.00	Henrico Cnty*	\$30,255.17				
REGION 4							
Alabama -- \$50,131.93		Alabama -- \$50,131.93		Georgia -- \$50,128.56		Kentucky -- \$92,541.92	
Andalusia*	\$2,180.56	Hanceville	\$25,000.00	Cherokee Cnty*	\$46,132.81	Henderson Cnty*	\$26,784.16
Calhoun Cnty	\$610.00	Jefferson Cnty	\$1,146.00	Gordon Cnty	\$3,995.75	Lewisport	\$2,534.26
Colbert Cnty	\$5,572.54	Florida -- \$95,468.72		Kentucky -- \$92,541.92		Sturgis	\$2,574.25
Cullman Cnty	\$680.00	Belle Glade	\$25,000.00	Daviess County*	\$5,082.16	Union Cnty	\$1,747.13
Dothan	\$10,406.42	Boca Raton*	\$9,582.41	Frankfort Cnty	\$25,000.00	Webster Cnty*	\$8,413.25
Foley	\$4,536.41	Broward	\$10,486.50	Greenup	\$7,764.23	Woodford Cnty	\$10,534.92
		Okaloosa*	\$38,907.94	Hancock Cnty	\$2,107.56		
		Titusville	\$11,491.87				
North Carolina -- \$130,671.60		North Carolina -- \$130,671.60		Tennessee -- \$67,394.43		Tennessee -- \$67,394.43	
Buncombe Cnty	\$2,345.00	Edgecombe Cnty	\$1,640.75	Cookeville	\$1,837.25	Morgan Cnty*	\$15,693.08
Cabarrus Cnty*	\$18,562.96	Guilford*	\$19,793.82	Cumberland	\$5,842.19	Putnam Cnty	\$2,549
Caldwell	\$2,500.00	Hoke County	\$6,018.50	Dunlap	\$2,178.60	Smithville*	\$9,271.39
Concord*	\$50,000.00	Surry County*	\$29,105.57	Etowah	\$19,292.25	Trenton	\$2,138.55
Lee County	\$3,205.00	South Carolina -- \$16,000.00		Memphis*	\$8,592.12		
		Union	\$16,000.00				
REGION 5							
Illinois -- \$135,806.73		Illinois -- \$135,806.73		Indiana -- \$90,826.72		Indiana -- \$90,826.72	
Chicago	\$21,137.50	McLeansboro	\$2,617.16	Bedford	\$223.22	Princeton	\$1,047.18
Cumberland	\$3,498.26	Mount Carmel*	\$15,353.81	Booneville	\$210.00	Seymour	\$1,183.12
Downers Grove*	\$28,069.25	Mt. Vernon*	\$3,865.22	Carmi	\$1,750.33	South Bend	\$2,437.60
Edgar County*	\$5,540.18	Newman	\$713.25	Evansville*	\$24,899.24	Spencer Cnty*	\$7,514.63
Edwards County	\$1,895.00	Olney	\$4,536.16	Gibson Cnty*	\$4,540.85	Vanderburgh*	\$21,876.57
Jasper County	\$2,332.50	Posen	\$16,761.50	Goshen	\$2,210.00	Warrick Cnty*	\$5,789.75
Jefferson Cnty	\$1,647.50	Stickney	\$4,924.46	Patoka	\$1,550.72	Washington	\$1,841.51
Lawrenceville	\$3,163.36	Woodstock	\$19,751.62	Posey Cnty*	\$13,752.00		

Local Government Reimbursement Program

State Awards

Local Government	Award Amount	Local Government	Award Amount	Local Government	Award Amount	Local Government	Award Amount
REGION 5							
Michigan -- \$72,902.38		Minnesota -- \$62,624.02		Ohio -- \$121,891.33		Wisconsin -- \$36,865.15	
Grand Traverse	\$25,000.00	Brooklyn Park	\$25,000.00	Adams Cnty	\$25,000.00	Glendale	\$25,000.00
Kalamazoo	\$2,638.88	Carlton Cnty	\$4,649.92	Allen Cnty	\$25,000.00	Palmyra City	\$1,867.68
Macomb Cnty	\$10,386.15	Ham Lake	\$788.00	Austintown	\$10,571.15	Warrick Cnty	\$331.00
Muskegon Hghts	\$25,000.00	Freeborn Cnty	\$679.96	Cincinnati	\$946.20	Whitewater	\$3,875.07
Rockford	\$9,877.35	Goodhue	\$10,195.01	Jefferson	\$204.21	Wood Cnty*	\$5,791.40
		Kanabec Cnty	\$1,464.21	Mercer Cnty*	\$27,821.79		
		Kittson	\$1,762.45	Ravenna	\$7,347.98		
		Lakeville	\$7,508.91	Toledo	\$25,000.00		
		Mahnomen Cnty	\$1,000.00				
		Minneapolis	\$9,575.56				
REGION 6							
Arkansas -- \$27,780.45		Louisiana -- \$30,827.74		New Mexico -- \$25,000.00		Oklahoma -- \$725.50	
Garland Cnty	\$1,896.41	Chitimach Tribe	\$681.79	Socorro Cnty	\$25,000.00	Rogers Cnty	\$725.50
Little Rock*	\$5,887.84	Lafayette	\$25,000.00				
N Little Rock*	\$3,370.00	Ouachita	\$5,145.95				
Searcy	\$16,626.20						
Texas -- \$228,359.89		Texas -- \$228,359.89		Texas -- \$228,359.89		Texas -- \$228,359.89	
Baytown*	\$5,525.00	El Paso	\$5,589.08	Lubbock	\$25,000.00	Pecos	\$19,035.48
Bexar Cnty	\$3,082.25	Fannin Cnty	\$25,000.00	McLennan Cnty	\$1,947.56	Plano	\$1,100.00
Bowie	\$854.39	Friendswood	\$11,403.09	Midlothian	\$25,000.00	Rockwall	\$7,328.57
Cameron Cnty	\$12,604.19	Harker Heights*	\$3,665.40	Paris	\$3,253.20	Seabrook	\$11,999.50
Collin Cnty	\$1,512.65	Houston	\$25,000.00	Pasadena	\$10,851.14	Wilson Cnty	\$3,608.75
Comanche	\$25,000.00						
REGION 7							
Iowa -- \$74,990.78		Iowa -- \$74,990.78		Missouri -- \$38,355.84		Nebraska -- \$49,177.65	
Davenport	\$12,126.54	Polk County*	\$22,378.55	Dunklin	\$24,391.26	Grand Island	\$14,376.55
Eagle Grove	\$1,228.50	Waterloo*	\$4,968.57	Sedalia*	\$546.94	Lincoln*	\$7,659.97
Fort Dodge	\$945.00	Webster Cnty*	\$9,278.05	St. Francois	\$13,417.64	Omaha*	\$27,141.13
Humboldt Cnty	\$1,558.20	Kansas -- \$34,208.03					
Jefferson*	\$3,055.50	Kansas City	\$9,208.03				
Keokuk*	\$1,830.06	Madison-Virgil					
Monona Cnty	\$17,621.81	School Districts	\$25,000.00				
REGION 8							
Colorado -- \$64,418.43		Montana -- \$22,732.30		North Dakota -- \$39,238.83		Wyoming -- \$5,514.98	
Adams Cnty	\$4,110.00	Lewis & Clark Cnty*	\$7,781.88	Pembina	\$24,625.20	Albany Cnty	\$4,314.98
Arvada	\$1,817.50	Lincoln Cnty	\$7,747.14	Richland Cnty	\$14,613.63	Goshen Cnty	\$1,200.00
Denver	\$5,714.94	Ravalli Cnty	\$7,203.28				
Gunnison Cnty	\$868.99						
Montezuma Cnty	\$24,847.00						
West Adams	\$25,000.00						
Wheat Ridge	\$2,060.00						
REGION 9							
Arizona -- \$253,949.13		California -- \$155,625.85		California -- \$155,625.85		Hawaii -- \$8,995.50	
Glendale	\$17,777.44	Cathedral City	\$18,605.71	San Joaquin	\$19,624.53	Hawaii	\$8,995.50
Cochise*	\$20,460.30	Santa Barbara	\$1,393.50	San Mateo	\$11,548.25	Nevada -- \$110,734.44	
Gila River	\$25,000.00	Inyo Cnty	\$25,000.00	Santa Cruz Cnty	\$7,058.65	N Las Vegas*	\$1,420.07
Gila	\$25,000.00	Kern Cnty*	\$5,173.50	Sonoma	\$25,000.00	Nye Cnty*	\$18,518.55
Mesa	\$22,143.54	Mill Valley*	\$9,012.35	Tehama Cnty	\$2,774.28	Sparks	\$25,000.00
Phoenix*	\$122,966.73	Palm Springs	\$7,408.47	Tuolumne*	\$9,483.02	Washoe Cnty*	\$55,357.82
Pima	\$20,601.12	Rincon Resvtn	\$240.00	Yuba City	\$1,819.70	West Wendover	\$10,438.00
		San Bernardino	\$11,483.89				
REGION 10							
Alaska -- \$20,811.09		Idaho -- \$25,000.00		Washington -- \$45,268.20		Washington -- \$45,268.20	
Metlakatla	\$20,811.09	Fort Hall, Indian Reservation	\$25,000.00	Aberdeen*	\$4,034.02	Olympia*	\$12,409.72
Indian Comm				Hoquiam Cnty*	\$320.10	Pasco	\$1,144.28
				Kitsap Cnty*	\$13,547.95	Pend Oreille*	\$8,948.32
				Lakewood*	\$4,863.81		

Local Government Reimbursement Program

Contacts

LGR HelpLine (800) 431-9209

Local governments and other interested parties may call the toll-free HelpLine for any LGR-related matters, including:

- ✓ Obtaining information about the LGR program or inquiring about specific LGR issues;
- ✓ Requesting LGR application packages;
- ✓ Obtaining assistance in completing an application; and
- ✓ Checking the status of a reimbursement request.



"To listen to your instincts, press one."

The HelpLine is available 24 hours a day.

If our HelpLine staff are unavailable, a voicemail system will record your questions or requests for information.

The HelpLine staff will return your call or process your request for application packages within 24 hours.

You can also order an application package by e-mailing your request to us at lgr.epa@epamail.epa.gov.

Response times for other requests for information will vary, depending on the availability of the information being requested.

National Response Center (800) 424-8802

Call the NRC to report any hazardous substances emergencies.

Calling the NRC will help you ensure that your response actions are consistent with the CERCLA, the National Contingency Plan, and the local emergency response plan prepared by your LEPC.



While an applicant is no longer required to call the NRC in order to be eligible for reimbursement under the LGR program, EPA recommends that the call be made.

LGR Program Coordinator Lisa Boynton at 202-564-2487

Call the EPA LGR Program Coordinator with questions or problems related to specific applications.



Regional LGR Contacts

Region 6
Steve Mason
214-665-2276

Emergency Numbers for Spill Reporting in Region 6

Arkansas Dept. of Emergency Management	800-322-4012
Louisiana State Police	877-925-6595
New Mexico State Police	505-827-9126
Oklahoma Dept. of Environmental Quality	800-522-0206
Texas Environmental Hotline	800-832-8224

National Response Center	800-424-8802
EPA Region 6	877-372-7745
CHEMTREC	800-424-9300